

PRIVACY POLICY

Real Work Consulting LLC (“Company” “we,” “us” or “our”) is committed to respecting and protecting your privacy. We have prepared this privacy policy (“Privacy Policy”) to describe how we gather and use your information and our policies on protecting data on our website (the “Site”).

Your privacy is important to us so we encourage you to take the time to get to know our practices. If you have any questions, contact us at liz@the-real-work.com. If you do not agree to this Privacy Policy, please do not use the Site or give us any of your information.

COLLECTION OF INFORMATION

We know your information is sensitive and we make every effort to only gather as much information as needed to provide our services.

We collect information in the following ways:

Information You Give Us. We may collect information from you such as your name and email address. We may also collect information from you, such as when you call or email us, use our social media platforms, or otherwise communicate with us. For your convenience, we accept credit card payments through our Site. We use a third party processor to collect credit card numbers and process all transactions.

Information We Get From Your Use of Our Services. When you log onto our Site, we may automatically collect information from you. Most browsers will collect information automatically such as your computer type, operating system name and version and device manufacturer. We may also collect your IP address, a number that is automatically assigned to the computer you are using by your Internet Service Provider. We use such information to fix server issues and ensure our Site is running properly.

Information We Collect From Other Sources. We may collect information about you from third parties, including from public databases, social media platforms and other third parties.

USE OF INFORMATION

We may use the information you provide us for purposes like:

- To respond to your questions;
- To send you emails related to Helping Leaders Resolve Workplace Conflict or information we think may be of interest to you;
- To send administrative information like information regarding our services or changes to our terms, conditions or policies; and
- For our business purposes, like for data analysis, improving our services and determining the effectiveness of our marketing campaigns.

SHARING OF INFORMATION

We promise to never rent or sell your personal information. We do, however, work with trusted partners who perform vital functions as part of our operations. We may share information with others under any of the following circumstances:

- With our trusted third party providers who perform services on our behalf but only to the extent such information is necessary to perform such services;
- When leaving reviews or interacting with us on third party social media websites, the information you choose to provide may be displayed publicly;
- If we are required to do so by law, in connection with litigation, a crime, or to protect personal property, the public, or the Site;
- In connection with a sale, merger or corporate change; and
- With your prior consent.

NOTIFICATIONS AND COMMUNICATIONS FROM OUR SITE

When you sign up to receive updates from us, you will receive an email notification confirming your registration. Thereafter, you will receive emails from us about topics we think may interest you. If you do not wish to receive these communications, please opt out in any email you receive from us or email us at liz@the-real-work.com.

USE OF SERVICES BY MINORS

Our Site is not intended for use by individuals under the age of eighteen (18). If you are under the age of eighteen (18), please do not provide any information about yourself to us on our Site.

THIRD-PARTY RESOURCES

Occasionally, we may refer to other websites or products on our Site, but such referral does not imply an endorsement of any such site or product. We are not responsible for the privacy, information policies, quality or content of any third parties, including those that are referred to, linked to or used by our Site. Your interactions with third party websites are governed by the privacy policy of the company providing it.

SECURITY

We are committed to protecting your personal information through commercially reasonable means, including, but not limited to, managed hosting platform and SSL encryption. Unfortunately, no website can guarantee 100% security. If you have any

reason to believe your interaction with us is no longer secure, please contact us immediately at liz@the-real-work.com

YOUR CONSENT TO THIS PRIVACY POLICY

We strive to keep this Privacy Policy up to date and may make occasional changes. The date of the most recent update of this document is displayed at the bottom of this page. If we change our Privacy Policy, we will post those changes on this Site. Your continued use of this Site constitutes your agreement to this Privacy Policy and any updates.

CONTACTING US

If you have any questions, comments, or concerns about this Privacy Policy, please contact us at:

1616 W Grove Leaf Ave

Palm Harbor, FL 34683

Email: Liz@the-real-work.com

Last updated: November 20, 2018